



Trinity School

Trinity Episcopal School Corporation
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December 14, 2007

Dear Members of the Trinity Community:

This is the first of several communications regarding our search for a new head of school to take office in June 2009, at the time of Hank Moses' scheduled retirement. The Search Committee, which includes trustees, parents, alumni, and members of the faculty and administration, recommended, and the Board of Trustees approved, that Trinity engage the international search firm of Spencer Stuart as consultants. The Search Committee made its recommendation after extensively interviewing several firms. Spencer Stuart has vast experience in conducting searches in the education, non-profit and public policy sectors. We will work primarily with the team of Anne Coyle and Michele Haertel.

The Search Committee is dedicated to a process that will gather information from the many Trinity constituencies to define our school's strengths and needs, and to capture our desires regarding Trinity's future direction. We believe that Spencer Stuart is the firm that could best lead us through this critical part of the search process via meetings on school premises and surveys of the community. Once this step has been completed, the committee will work with Spencer Stuart to profile the position and describe the qualifications that Trinity seeks in its new head of school. We will then tap Spencer Stuart's extensive international network to access talent within the education sector and elsewhere. We plan to engage a new head of school by early 2009.

We are currently creating a page on the Trinity website, www.trinityschoolnyc.org, that will contain information regarding our search and provide the ability to send e-mails directly to Spencer Stuart who will hold the source of e-mails confidential. This page will be active by the first of the year.

We look forward to beginning the search process in earnest after the New Year. We welcome the opportunity to work with the Trinity community on this most important endeavor.

Tory Kiam
Co-chair Search Committee

Judy Slotkin
Co-chair Search Committee